

Boulder County Beekeepers Association
By-Laws
Adopted March 9, 2004

I. Membership

Any beekeeper or person interested in beekeeping may become a member upon payment of annual dues. Members who have paid dues may vote after attending at least one regular meeting as a member.

II. Meetings

1. The Association will hold at least two meeting per year plus such special meetings as the President may call.
2. A quorum for the transaction of business shall consist of 25 percent of members entitled to vote at the meeting. Actions can be taken if approved by a majority of members present and voting.
3. Notice of the two annual meetings shall be posted on the Association's website and reported in the newsletter at least one month in advance of the meeting in addition to other notice the president determines is fair and reasonable. Notice of special meetings shall be provided in a manner that the president determines is fair and reasonable.

III. Officers

1. Nominations of candidates for officers will be taken from members at the meeting prior to the meeting at which the election will be held.
2. The president shall preside at all meetings and shall perform all such duties as are incidental to his or her office and are properly required of him or her. The president shall call all meetings.
3. The vice-president, in the absence of the president, shall exercise all the functions of the president and be vested with all the president's powers.
4. The secretary shall: a) have charge of all the papers of the Association, b) keep a record of minutes of meetings, c) take attendance at business meetings if necessary, and d) make such reports and perform such other duties as are incidental to the office and properly required by the Association.
5. The treasurer shall: a) have charge of the funds of the Association, b) conduct its banking business, and c) accredit all accounts of the Association. The treasurer shall maintain complete records of the Association's finances in a book provided for that purpose. All funds received shall be deposited in a checking account. Checks for routine operating expenses up to \$500 shall require the signature of the treasurer only. Checks for amounts \$500 or more shall require the signature of the treasurer and president. Expenditures for non-routine purposes may be authorized by a vote of at least a majority of the Association members present at the meeting in which the withdrawal is proposed. Expenditures for non-routine purposes between meetings (when a membership vote is impractical), up to a

limit of \$750, may be authorized by the president with the concurrence of at least three other board members.

IV. Committees

1. The president shall appoint such committees as deemed necessary to carry on the Association's activities, including any standing committees deemed appropriate.
2. Each committee shall include at least two members in addition to its chairperson.
3. The president can appoint an audit committee to audit the books of the treasurer when deemed appropriate.

V. Board of Directors

The board of directors shall comprise the president, vice president, secretary, treasurer, and at least two members from the body at large, all of whom shall be elected annually.

VI. Dues

The Association may charge annual dues, the amount of which shall be approved by a majority of the membership voting at the meeting.

VII. Amendments to By-Laws

The board of directors can propose amendments to the by-laws, which shall be approved by a vote of no less than a majority of the members of the Association present and voting at the meeting. Notice of the proposed by-laws change must be provided to all members at least one month in advance of the meeting.

VIII. Membership List

Persons who have been members of the Association for at least three months may inspect or copy (for a reasonable fee to cover copying and postage costs) any records of the Association, including the list of members for a purpose that is reasonably related to the person's interest as a member of the Association. The membership list may be used only for the benefit of Association members. It cannot be used to solicit money or sold or used for any commercial purpose. Members requesting the membership list will be asked to sign a statement, under penalty of perjury, acknowledging their understanding that the list is to be kept confidential, used only for the benefit of Association members, and not used for commercial purposes. Misuse of the list will subject the offender to a fine of no less than \$1000 or an amount set by a majority vote of the members.